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**European Network of Information Centres for the Performing Arts**  
**Réseau Européen des Centres d'Information sur le Spectacle Vivant**

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**Report General Assembly 17<sup>th</sup> of March 2005, Dom Omladine, Belgrade, Serbia-Montenegro, 19.00-20.00 hours**

Attending the meeting: Kamma Siegumfeldt and Susanne Poerksen (Danish Dance Information Centre, Denmark), Olga Perevezentseva (RASSITEJ, Russia), Maciej Nowak (Zbigniew Raszewski Theatre Institute, Poland), Don Nixon (Theatre Institute Prague, Czech Republic), Riitta Seppälä (Finnish Theatre Information Centre, Finland), Michael Freundt, Andrea Zagorski and Thomas Engel (German ITI, Germany), Luciano Brogi (IALS, Italy), Anja Krans and Bianca de Waal (Theater Instituut Nederland, The Netherlands), Dries Moreels (Vlaams Theater Instituut, Belgium), Tove Bratten and Ådne Sekkelsten (Danse-og Teatersentrum, Norwegian Association of Performing Arts NAPA, Norway)

**Welcome**

Michael welcomed the members and asked them to introduce themselves, their organisations and tell about special projects. Michael reminded all present to put projects on the project page in the reserved members area on the website.

More information on the organisations can be found on their websites.

The Norwegian Association of Performing Arts mentioned that they want to be a member of ENICPA. The board of ENICPA will send them the information as soon as possible.

**Financial and legal affairs**

Dries presented the books 2004. The assembly acquitted them. Dries mentioned that there's no funding for the network. All activities (meetings, running the website, administration) of the network have been paid out of the membership fees.

For the first time Dries presented an overview of the members that pay and didn't pay and those who stopped being a member in 2004. The Centre National du Théâtre from France and the New Theatre Institute of Latvia are no longer a member. The Theatre Institute Prague, Centre National de la Danse from France, The Lithuanian Dance Information Centre, Arts Council from Ireland, IPAE from Portugal, the Centre of Information Technologies for Theatre and CDAE from Spain haven't paid their membership fee for 2004.

During the Seville meeting the board will ask the members to stop the memberships of Theatre Institute Prague, The Lithuanian Dance Information Centre and IPAE. Don Nixon of the Theatre Institute Prague agreed to double-check whether the membership fee had been paid.

**Evaluation of the meeting in Paris, December 2004**

For the members not present at the meeting in Paris Michael summarised the most important outcomes of the meeting. The reports and evaluation can be found on the website.

To prepare this meeting members were asked to send in a paper upfront. The board is thinking about how to use this information.

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**Report board meeting Berlin, February 2005**

The board came together in Berlin to set goals for the network for the coming years. The suggested projects, ideas and conclusions that came out of the meeting in Paris were used to set these goals. The board wants the network to be more directed to the information and documentation experts by training, sharing information and know how and increasing the knowledge of the members' organisation projects and expertise.

Also the board wants to work closer with the other relevant networks (IETM, ITI, SIBMAS etc.) and have members in all the countries in Europe. The board wants to encourage and stimulate collaboration between and projects amongst the members and try to get funding. The board wants the network to be visible and more present in other networks, in the cultural and cultural policy fields. The website should be reviewed and adjusted to meet all goals mentioned above.

The members present were enthusiastic about the direction the board is thinking of.

Kamma said it's important for organisations to know where to find help and advice, this was endorsed by Ådne and Riitta. Thomas said that there's a lot of competence in the network and that we all should make use of that in our own daily work and is very positive about providing training. Riitta was disturbed by the fact that members left the network and advises the board to inform them about the new developments to try to get them back in the network.

Anja said that the goals are not that clear to her. Dries answered that this all is a work in progress and that the board will come with more concrete ideas and projects in the Seville meeting to be discussed with the members.

More information will be posted in the Update to be published in April.

**Seville meeting, October 2005**

Lola Vargas Zúñiga invited the members officially in Paris to come to Seville for the ENICPA meeting in 2005.

The meeting will take place at the Centro de Documentación de las Artes Escénicas Andalucía in Seville, Spain on 14th and 15th of October.

During these two days there will be round tables on projects, video collections, digital documentation, publications and cooperation with organisations in the Mediterranean area (Europe). For the last item the board wants to invite guests from this area.

To prepare the round tables the members will be asked to fill out a form online.

There will be a tour through the inviting centre, general assembly, a performance and a lot of time to network informally during lunches and dinner (tapas!!!!).

Conso and Bianca, preparing this meeting, are hoping for a lot of members to come to the meeting.

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**Communications strategy**

The task group Communications strategy is formed by Naomi Black, Laurent Sebillote and Bianca de Waal. The last year the internal communication strategy paper was developed. Out of that came the idea to send newsletters to the members and other interested parties on a frequent basis. This year two newsletters were published. The task group is interested in reactions and ideas from the members.

In Paris the promotion card was distributed to the members to send them to their relations. Also the card was distributed during the IETM meeting in Milano.

This year the task group will work on external communications. The direction of the network will guide the work on this and the outcome.

**Webstats**

Statistics on the website can be seen by everybody interested in the members area the networks' website. Luciano distributed a few of these in the meeting and will be published on the website.

**Closure**

Michael thanked everybody for their participation and presence and invited them to have dinner together.

**Next meetings**

- 14th and 15th of October 2005, Centro de Documentación de las Artes Escénicas Andalucía, Seville, Spain - meeting dedicated to the members, general assembly
- 24th of November 2005, Utrecht, The Netherlands - tour Theater Instituut Nederland

Notes by Bianca de Waal  
26 April 2005